



The South Orange-Maplewood Adult School **2014 Children's Summer Program** **Email #1**

Dear Parents,

We are looking forward to the start of the Adult School's Children's Summer Program on Monday, June 30th. This email includes important information for students and their parents. Please be sure to review it carefully.

Important Drop Off and Pick Up Information

As in the past two years, there will be NO carpool line for drop off or pick up. We have far too many students to accommodate a carpool line safely. Additionally, there are also school district programs running in the building and their buses need access to the driveway in the back of the school at all times.

DROP OFF: Please park your car in the parking lot behind the school, or even better, on a local street, and walk your child to the Children's Summer Program entrance. **ALL ENTRIES AND EXITS WILL BE MADE FROM THE BACK PARKING LOT DOORS. FOR THE SAFETY OF OUR STUDENTS NO OTHER DOORWAYS WILL BE USED FOR ENTRY OR EXIT.** The parking lot is usually full in the afternoon due to the South Orange Pool, but there is parking on No. Ridgewood Road, the streets above No. Ridgewood Road, and South Orange Ave (and there is a walkway from South Orange Avenue to the back parking lot of South Orange Middle School directly across from the Reservoir Restaurant). Once you walk up to the back parking lot entrance with your child, Yellow Shirts will be on hand to help your child get to their first period class.

PICK UP: If your child's day ends any time other than after fifth period, park your car and walk in the back entrance and wait in the hallway inside the back door. Your child will be

Dates

Session I: Monday, June 30 through Friday, July 11
(no classes on Friday, July 4)

Session II: Monday, July 14 through Friday, July 25

Location

South Orange Middle School
 70 N. Ridgewood Road,
 South Orange (except for some sports camps)

ALL SPORTS CAMP LOCATIONS ARE LISTED AT THE END OF THIS EMAIL.

Summer Program Office

After 6/27, Room 112 in
 South Orange Middle School.
Phone number to follow.

Before 6/27, call the Adult School Office in Columbia High School at (973) 378-7620.

A Note About Cancellations and Switching Classes



escorted to that entryway after their class and will meet you there. **If your child's day ends at 2:40 (the official end of our Summer Program day),** please park your car and come to the back of the school and wait at the cafeteria entrance. Parents and caregivers will be let into the cafeteria once ALL the classes are assembled. Students will be brought to the cafeteria by the Yellow Shirt counselor in their last class and will sit with their class in a designated location until a parent or guardian comes in to the cafeteria and signs them out. **Signs with the name of their last period class will be displayed to help you find the table. Students must be signed out before they leave the building.** Please be patient with this process on the first couple of days. There are many children being released and the safety of our students is our primary concern.

IF YOUR CHILD HAS PERMISSION TO WALK HOME

ALONE: please email your child's name and the name of her/his last period class to campinfo@somadulthoodschool.org. We will give that information to the counselor and teacher of your child's last period class. Also, please let us know if your child is in Session I or Session II. If your child stays for the whole day, he or she will be walked to the cafeteria at the end of the last period by a counselor and the counselor will then release those who have permission to walk from there.

CROSSING GUARDS: The following locations will have crossing guards:

1. South Orange Avenue & No. Ridgewood Road from 8:15-9:15am, 11:45 am-12:45pm, and 2:30-3:30pm
2. No. Ridgewood Road (directly in front of South Orange Middle School) from 8:15-9:15am, 11:45 am-12:45pm, and 2:30-3:30pm
3. No. Ridgewood Road and Mead Street from 8:15-9:15 am, 11:45am-12:45pm, and 2:30-3:30pm
4. South Orange Avenue near the Reservoir Restaurant from 8:30am-1:30pm.

There are absolutely no refunds after June 23rd for Session I or after July 7th for Session II. After those dates, changes may be made but you will forfeit the original course fee and will be charged the regular course fee for the new class(es). Cancellations and changes on or before June 23rd (Session I) and on or before July 7th (Session II) will be assessed a charge of \$10 per course, per session.

Special Needs

If your child requires special assistance or has special needs or sensitivities, please contact us so that we may best meet your child's needs. It is important for us to have this information so that we can assure that your child has the best possible camp experience. We are able to hire additional staff to shadow students who might benefit from this. This service will be provided at an additional cost. Call the Adult School Office for more details (973) 378-7620.

Nurse

For your child's well-being, there is a full-time nurse on staff, Mrs. Jean Johnson. Her office is on the second floor of the building (right next door to Room 226). The phone number of the nursing office is 973-378-2772, ext 3. Please visit the nurse's office on the first day of camp to inform Mrs. Johnson if your child has a food allergy or medical condition and to drop off any necessary medication. **Our camp nurse is at South Orange Middle School, not at off-site Sports Camps.**



Send a Schedule With Your Child

Every child should carry a class schedule at all times. Students will be escorted from class to class by our Yellow Shirt student assistants. If you do not have a record of your child's schedule, please phone the Adult School Office to get the information: (973) 378-7620. The first morning of the Summer Program will run much more smoothly if every child arrives with his/her schedule.

If your child has an allergy or medical condition and will be attending a Sports Camp, please let us know before the start of camp by calling 973-378-7620.

Class Confirmation

If you have not heard from us, assume your child has been registered in his/her first choice classes.

Pack Lunches in Insulated Lunch Boxes

We do not have access to refrigeration so all children who are in the lunch program should bring lunches in well-insulated lunch boxes with names clearly labeled. They will put their lunch box in the designated crate (alphabetical by last name) upon entering the back entrance of the building and the crate will be brought to their lunch table before lunch period begins. The lunch tables are also arranged alphabetically by first letter of last name.

Sports Camp Locations

If your child has a morning sports camp, bring them directly to the Sports Camp location at the beginning of the day. If they leave after Sports Camp, pick them up from the same location. If they are returning to South Orange Middle School for afternoon classes, they will either be walked back by counselors from Floods Hill or driven back on the Jitney from Underhill Field and the South Mountain YMCA. No transportation is provided to and from the Fencing Camp.

Co-Ed Basketball (South Orange Middle School Gym)

Co-Ed Baseball (Underhill Field, Maplewood)

Co-Ed Track & Field (Underhill Field, Maplewood)

Boys and Girls Lacrosse (Floods Hill, North End)

Co-Ed Soccer (Floods Hill, North End)

Co-Ed Gymnastics (South Mountain YMCA)



Co-Ed Fencing (NJ Fencing Alliance, 50-58 Burnett Ave.
Maplewood)

We are looking forward to a great summer!

Cecelia Cancellaro and Anthony Cicenja
Co-Coordiators



The South Orange-Maplewood Adult School Children's Summer Program
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